

Parents' Committee Meeting

Tuesday, June 1, 2021

Minutes of the Parents' Committee meeting held June 1, 2021, by ZOOM

Present:

Charline Marcoux	First Vice-Chair and representing École Gabriel-Dionne
Kimberly Buffitt	Second Vice-Chair and representing St-Paul and Mountain Ridge schools
Melody Strickland	Netagamiou School - Representative
Marie-Lyne Monger	Harrington School – Representative
April Kippen	Kegaska School - Representative

Absent:

Representatives from:	St-Augustine School
	Mecatina School
	École Mgr-Scheffer
	École St-Joseph

For the Centre de services scolaire du Littoral:

Philip Joycey	Administrator
Nadia Landry	Assistant Administrator
Katia Tardif	Coordinator of Educational Services
Marc-André Masse	Director of Human Resources Service and Secretary General
Stéphane Daoust	Director of Material Resources Service
Marie-Pier Rioux	Director of Financial Resources Service
Ana Osborne	Coordinator of Adult and Vocational Education Services (leaves at 10:25 am)
Geneviève Boucher	Administration Officer

Absent:

Pierre Boudreau	Director of Information Technology Service
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**MEETING – June 1, 2021
9 a.m. to noon**

AGENDA

1. Parents' Committee Meeting

- 1.1 Opening of the Meeting
- 1.2 Introduction of Members

2. Reading and Adoption of the Agenda

3. Meeting held November 23, 2020 by ZOOM

- 3.1 Reading and Adoption of the Minutes
- 3.2 Follow-up to the Meeting

4. Items Submitted by Representatives

- 4.1 Air Conditioning in Secondary Classroom at Harrington School
- 4.2 Internet Access in Case of Power Failure
- 4.3 Profit from Housing Rental
- 4.4 Other: _____

5. Items Submitted by the CSSL

- 5.1 Educational Services Report
- 5.2 Information Technology Service: Update
- 5.3 Adult and Vocational Education Services: Update
- 5.4 2021-2022 School Measures
- 5.5 Recruitment
- 5.6 Agreement for the Loan of IT Equipment
- 5.7 Material Resources Service: Update
- 5.8 Common Schedule

5.9 Special Education Policy : Consultation

5.10 St-Lawrence School: Consultation

5.11 Other: _____

6. Business Arising

6.1 _____

6.2 _____

6.3 _____

7. Date and Organization of the Next Meeting

8. Closure of the Meeting

MINUTES	Follow-up
<p>1. Parents' Committee Meeting</p> <p>1.1 Opening of the meeting</p> <p>In the absence of the Chairperson, Ms. Jacqueline Gallibois, Ms. Marcoux, First Vice-Chair, welcomes the members of the committee and declares the meeting open at 9:12 am.</p> <p>1.2 Introduction of members</p> <p>The members of the committee and managers of the Centre de services scolaire du Littoral introduce themselves.</p>	
<p>2. Reading and Adoption of the Agenda</p> <p>The adoption of the agenda is proposed by Ms. Marcoux and seconded by Ms. Monger.</p> <p>The agenda remains open.</p>	
<p>3. Meeting held on November 23, 2020, by ZOOM</p> <p>3.1 Reading and Adoption of the Minutes</p> <p>It is proposed by Ms. Buffitt and seconded by Ms. Strickland that the minutes be adopted as presented.</p> <p>3.2 Follow-up to the Meeting</p> <p>4.1 (June 2, 2020) - Sports and Cultural Outings – In the absence of both Ms. Adeline Anderson and Ms. Gallibois, the follow-up regarding the letter to be sent to the MEQ will be ensured at the next meeting.</p> <p>4.1 – Online Learning: Training for Parents – Mr. Joycey refers to a document prepared by Ms. Lana Rowsell, resource teacher, to support parents with online learning. He will verify if the same initiative was put in place for École Mgr-Scheffer.</p> <p>5.3 – Compulsory Training for Governing Boards – Mr. Masse reminds representatives that the training is compulsory and invites them to share the information with their respective governing boards.</p> <p>Ms. Buffitt indicates that she went through the material on the MEQ website and there are no videos in English. She suggests that a session for Anglophone governing board members be organized.</p>	<p>Ms. Gallibois/ Ms. Anderson</p> <p>Mr. Joycey</p> <p>Representatives</p> <p>Anglophone Representatives</p>

<p>5.4 – Representative for the Special Needs Advisory Committee – It is announced that Ms. Buffitt will represent the Special Needs Advisory Committee on future Parents' Committee meeting.</p> <p>5.5 – Information from Educational Services – Ms. Tardif indicates that she contacted the family regarding the situation mentioned by Ms. Buffitt.</p> <p>5.6 – Computer Technology Service: Follow-up – Mr. Joycey confirms the increase of the Internet bandwidth on the territory. He adds that the CSSL is still working on the increase of the link for École St-Joseph. To be followed-up.</p> <p>Ms. Buffitt talks about a problematic with the Internet connection in Mutton Bay. Mr. Joycey will ensure follow-up with Mr. Pierre Boudreau.</p> <p>5.10 – Lead Testing in Schools – Mr. Daoust indicates that additional testing will be done next week at St-Paul School to verify if there is still lead in the drinking water. Since the water entry of the school is new, he believes it might be coming from the municipality's system. To be follow-up.</p> <p>Mr. Daoust will verify if the letters regarding the water quality were sent to parents.</p> <p>5.12 – École Gabriel-Dionne – Mr. Joycey follows-up on the situation at École Gabriel-Dionne. He indicates that a subcommittee was formed by Ms. Darlene Rowsell Roberts, director of the municipality of the Côte-Nord-du-Golfe-du-Saint-Laurent to find solutions for the revitalization of the village. As for the CSSL committee, two meetings were held between members of the community and the CSSL. Their recommendations will be sent to Mr. Joycey once all comments have been received by Ms. Landry.</p> <p>5.13 – Future of St-Lawrence School – Ms. Buffitt indicates that the municipality hired a resource person to work on an action plan for community access. She invites Mr. Joycey to join the Coasters Association and the municipality in this dossier.</p> <p>6.1 – Attendance Allowance – Ms. Rioux ensured follow-up with Human Resources Service regarding the payment of the attendance allowance to representatives which they should be receiving in a few weeks. She reminds them that a T4 will be issued by the CSSL at the end of the year given that it is a taxable income.</p>	<p>Follow-up</p> <p>Mr. Boudreau</p> <p>Mr. Joycey/ Mr. Boudreau</p> <p>Mr. Daoust</p> <p>Mr. Daoust</p> <p>Ms. Landry</p> <p>Mr. Joycey</p>
<p>4. Items Submitted by Representatives</p> <p>4.1 Air Conditioning in Secondary Classrooms at Harrington School</p> <p>Ms. Monger would like to know if a solution could be found for the heat problem in classrooms of secondary students at Harrington School. She specifies that fans were not allowed this year because of the current pandemic. The installation of air conditioning systems in classrooms and films on classroom windows are suggested. Mr. Daoust will ask the engineer travelling to Vieux-Fort to stop in Harrington Harbour to look at the possibility of installing air conditioning in some classrooms.</p>	<p>Mr. Daoust</p>

<p>4.2 Internet Access in Case of Power Failure</p> <p>Ms. Monger talks about Internet access in some schools during power outages. She indicates that generators are too small and not powerful enough. Mr. Daoust informs the table that the CSSL will be replacing generators in certain communities starting with Chevery and Rivière St-Augustin this year. Kegaska and Harrington schools' generators will be replaced next year.</p> <p>Ms. Monger mentions that the battery system installed by IT lasts only an hour instead of four hours. Mr. Daoust will verify with Mr. Boudreau to order bigger battery packs. Ms. Buffitt suggests the purchase of portable generators.</p> <p>4.3 Profit from Housing Rental</p> <p>Ms. Monger wishes to know how the monies collected from housing rentals are distributed. Ms. Rioux tables a document to that effect and explains that funds are allocated to the local governing board except for the rental of spaces at St-Theresa, La Romaine and the TELUS tower which are redistributed equally to all governing boards.</p>	<p>Follow-up</p> <p>Mr. Daoust</p> <p>Mr. Daoust/ Mr. Boudreau</p>
<p>5. Items Submitted by the CSSL</p> <p>5.1 Educational Services Report</p> <p>Ms. Tardif tables various reports from Educational Services. She talks about complimentary services as well as RTI, COSP and distant learning, amongst other things. Mr. Joycey mentions the contribution of Educational Services in the organization of summer camps in some communities.</p> <p>Ms. Tardif explains that the CSSL is in the process of hiring an external firm for student evaluations. To be followed-up.</p> <p>The anticipated school population for 2021-2022 is of 429 students compared to 447 students last year.</p> <p>5.2 Information Technology Service: Update</p> <p>In the absence of Mr. Boudreau, Ms. Boucher presents an IT update on equipment purchases, projects and investments made this year. It is also mentioned that additional training sessions will be organized next fall for the recently installed interactive walls.</p> <p>5.3 Adult and Vocational Education Services: Update</p> <p>Ms. Osborne presents a summary of services offered by Adult Education this year. She talks about the number of learners and graduates in certain programs as well as the importance of having a wide diversity of programs on the territory. Programs were delivered in person and/or by distance.</p> <p>Ms. Osborne talks about the moving of Adult Education from St-Theresa Centre to St-Bernard Centre next fall.</p>	<p>Ms. Tardif</p> <p>Mr. Boudreau</p>

<p>Ms. Buffitt wishes to know if it is safe for Mountain Ridge School personnel to go back in the school to retrieve material. Mr. Daoust indicates that a report was sent to Public Health who allowed the school to stay open during the repairs; however, the CSSL decided to transfer the students and the personnel to St-Paul School. Mr. Joycey will ensure that masks are available to staff members even if the air quality in the school is adequate. He adds that it is important that the proper information is shared.</p> <p>5.8 Common Schedule</p> <p>Ms. Landry explains that the CSSL is working on the implementation of a common schedule for next year. She tables the schedule and explains that Mountain Ridge School (for transportation reasons) and École Port-Menier (time change reasons) would not be following this schedule. In implementing this common schedule, the school service centre wishes to promote co-teaching, joint projects and exchanges. Ms. Landry asks representatives to present the schedule to their local governing board.</p> <p>5.9 Special Education Policy: Consultation</p> <p>Ms. Tardif tables the revised <i>Special Education Policy</i> available only in French for the moment. She indicates that minor corrections were made to the document and talks about the contribution of the SNAC (Special Needs Advisory Committee) in revising the policy. Ms. Tardif explains that Appendix C was added to provide a follow-up for parents. The document will be finalized, translated and presented to unions for approval.</p> <p>5.10 St-Lawrence School: Consultation</p> <p>Mr. Joycey will travel to Mutton Bay for a consultation session regarding the future of St-Lawrence School. The closure of the youth sector as well as the transformation of the school into a training centre for agriculture and fisheries will be discussed. It will allow school and community members to voice their suggestions. Mr. Masse adds that this process respects the law.</p> <p>It is mentioned that four employees from the Coaster Association are using the available spaces.</p>	<p>Follow-up</p> <p>Mr. Joycey</p> <p>Representatives</p> <p>Ms. Tardif</p> <p>Mr. Joycey</p>
<p>6. Business Arising</p> <p>No new points were added.</p>	
<p>7. Date and Organization of the Next Meeting</p> <p>A Doodle survey will be sent to all members to select a date for the next meeting to be held in the fall.</p>	

8. Closure of the Meeting

It is proposed by Ms. Monger and seconded by Ms. Buffitt that the meeting be adjourned at 11:46 a.m.

Follow-up



Charline Marcoux, First Vice-Chair

Geneviève Boucher, Secretary