

## Parents' Committee Meeting

## Tuesday, June 7, 2022

Minutes of the Parents' Committee meeting held June 7, 2022, by ZOOM

Present:

Melody Strickland First Vice-Chair and Representative - Netagamiou School

Jacqueline Gallibois Representative – St. Augustine School Charline Marcoux Representative - École Gabriel-Dionne Brittany Anderson Representative - Kegaska School

Absent:

Representatives from: St. Paul and Mountain Ridge schools

Harrington School Mecatina School École Mgr-Scheffer École St-Joseph

### For the Centre de services scolaire du Littoral:

Philip Joycey Administrator

Nadia Landry Assistant Administrator

Marie Hamel Director of Educational Services

Marc-André Masse Director of Human Resources Service and

Secretary General

Stéphane Daoust Director of Material Resources Service Marie-Pier Rioux Director of Financial Resources Service

Ana Osborne Centre Director of Adult and Vocational Education

Geneviève Boucher Administration Officer



# MEETING – JUNE 7<sup>th</sup>, 2022 9 a.m. to 4 p.m.

### **AGENDA**

1.	PARENTS' COMMITTEE MEETING				
	1.1	Opening of the Meeting			
	1.2	Introduction of Members			
2.	READI	NG AND ADOPTION OF THE AGENDA			
3.	MEETING HELD OCTOBER 26, 2021, BY ZOOM				
	3.1	Reading and Adoption of the Minutes			
	3.2	Follow-up to the Meeting			
4.	ITEMS SUBMITTED BY REPRESENTATIVES				
	1.1	Netagamiou School: Decontamination Work			
	1.2				
	1.3				
5.	ITEMS SUBMITTED BY CSSL				
	5.1	Sport and Culture Funding			
	5.2	Administrator Position			
	5.3	Principalship			
	5.4	Educational Services			
		5.4.1 Registrations for 2022-2023			
		5.4.2 Special Education Policy			
		5.4.3 Regulation Concerning Cases of Suspension and Expulsion			
		5.4.4 Summary Report			
	5.5	Policy on Substance Use and Problematic Internet Use Prevention			

	5.6	Financial Aid for Studies Outside of the Community (FASOC)
	5.7	Commitment-to-Student-Success Committee/Commitment-to-Success Plan/ Educational Project
	5.8	2022-2023 School Measures
	5.9	Human Resources Service Report
	5.10	Recruitment for 2022-2023
	5.11	Governing Board Emails
	5.12	Publications for Governing Boards
	5.13	Material Resources Service Report
	5.14	Deeds of Establishment for 2022-2023
	5.15	Three-Year Plan of Allocation and Destination of Immovables 2022-2025
	5.16	Other:
6.	Busin	ESS ARISING
	6.1	
	6.2	
	6.3	
7.	DATE	AND ORGANIZATION OF THE NEXT MEETING
8	Cios	LIRE OF THE MEETING

MINUTES			Follow-up
1.	Pare	nts' Committee Meeting	
	1.1	Opening of the meeting	
		The Vice-Chair, Ms. Strickland, welcomes the members of the committee and declares the meeting open at 9:06 a.m.	
	1.2	Introduction of members	
		The members of the committee and managers of the Centre de services scolaire du Littoral introduce themselves.	
2.	Reading and Adoption of the Agenda		
		adoption of the agenda is proposed by Ms. Gallibois and seconded by Mr. Daoust he following addition:	
		5.16 Consultation at École Mgr-Scheffer	
	The a	genda remains open.	
3.	Mee	ling held on October 26, 2021, by ZOOM	
	3.1	Reading and Adoption of the Minutes	
		It is proposed by Ms. Strickland and seconded by Ms. Hamel that the minutes be adopted as presented.	
	3.2	Follow-up to the Meeting	
		<b>4.1 (June 2, 2020) - Sports and Cultural Outings –</b> Ms. Gallibois indicates that Ms. Tara Bobbitt, representative of Mecatina School, did not contact her regarding the letter that was supposed to be sent by Ms. Adeline Anderson. To be followed up.	Mecatina School Representative
		<b>5.12 (November 23, 2020) – École Gabriel-Dionne: Consultation –</b> Mr. Joycey informs representatives that hybrid services will continue to be offered at École Gabriel-Dionne in 2022-2023.	
		<b>4.2 (June 1, 2021) – Internet Access in Case of Power Failure –</b> Mr. Daoust indicates that the generators in Chevery and Rivière St-Augustin will be replaced this summer.	S. Daoust
		Mr. Joycey will send a letter to those concerned regarding the location of the generator in Rivière St-Augustin.	P. Joycey

			Follow-up
		Mr. Joycey will ensure follow-up with IT regarding the need to purchase bigger battery packs for Harrington School.	P. Joycey
		<b>5.10 (June 1, 2021) – St. Lawrence School: Consultation –</b> Mr. Joycey indicates that the CSSL is still looking at different scenarios for the use of the building. Ms. Osborne explains that Adult Education staff members are getting ready to welcome the AGRO/RDEM project in the residence section of St. Lawrence Centre. She adds that Adult Education courses will be offered in the fall.	
		Mr. Daoust mentions that the eco-flow system will be repaired next week.	S. Daoust
		<b>5.1 – CSSL Priorities for 2021-2022 –</b> Mr. Joycey indicates that 3D photos of all schools and residences are being taken and will be uploaded into a database to facilitate CSSL building maintenance management. He adds that all residences will be inspected by the Material Resources Service team before the end of the school year.	S. Daoust
		<b>5.3 – Personnel Retention –</b> Mr. Masse talks about the importance of employee retention and what has been done this year to that effect. He mentions the collaboration between the CSSL and Place aux jeunes. Additional information will be presented later in the meeting.	M-A. Masse
4.	Items	Submitted by Representatives	
	4.1	Netagamiou School: Decontamination Work	
		Ms. Strickland would like to know when will the decontamination work begin at Netagamiou School given that the playground will need to be disabled. Mr. Daoust explains the extensive administrative process behind this project. Given its complexity, he will contact the Conseil du trésor for authorization to enter into a mutual agreement with a firm specialized in environmental issues (Sanexen).	S. Daoust
		Ms. Gallibois enquires about the residence previously occupied by the principal of St. Augustine School. Mr. Daoust explains that, given its poor condition, the house will probably be demolished and the school service centre will keep the land. He adds that, at the moment, this is not amongst the priorities of the Material Resources Service team.	
		Mr. Daoust provides information on repairs carried out at residences 09M1, 09M2 and 09M3.	

### 5. Items Submitted by the CSSL

#### 5.1 Sport and Culture Funding

Mr. Joycey presents the "Entente sectorielle pour la participation des jeunes en provenance des municipalités régionales de comté du Golfe-du-Saint-Laurent et de Caniapiscau aux activités provinciales, régionales et sous-régionales de sport pour la région de la Côte-Nord 2018-2021" which has been extended until June 2023. He explains how the money is distributed between the two MRCs (Golfe-du-Saint-Laurent: 85%; Caniapiscau: 15%).

Mr. Joycey lists some of the sports included in the agreement, such as track and field, cross-country and badminton. He stresses that selection or performance camps are not part of the agreement.

Ms. Gallibois would like to know the CSSL procedure regarding the use of charters. Mr. Joycey and Ms. Rioux explain the process in place which seems to be working well for all involved.

Mr. Joycey refers to the sports committee which has been in place since 2019. He talks about the hiring and mandates of Mr. Jesse Metcalf, Recreational Activities Technician. He suggests that a representative from the Parents' Committee sits on the committee. He adds that a meeting with parents will be held on June 16, 2022, at École Mgr-Scheffer to look at upcoming events.

#### 5.2 Administrator Position

Mr. Joycey talks about the process for the appointment of a new administrator. He specifies that he was not part of the selection committed, but a member of the LNS Advisory Group was, along with a former assistant deputy minister and an anglophone director general. An announcement is expected on June 22, 2022.

### 5.3 Principalship

Mr. Joycey explains the restructuring of the principals' positions for a better distribution of responsibilities. Kegaska and Mecatina schools will now share the same principal, as will Netagamiou and Harrington schools.

### 5.4 Educational Services

### 5.4.1 Registrations for 2022-2023

Ms. Hamel indicates that the anticipated school population for 2022-2023 is of approximately 401 students. She adds that 40 students will be graduating at the end of the month.

### 5.4.2 Special Education Policy

Ms. Hamel mentions that the *Special Education Policy* is currently being reviewed. Consultations were conducted with teachers and unions and their recommendations will be added to the policy. To be followed up.

M. Hamel

### 5.4.3 Regulation Concerning Cases of Suspension and Expulsion

Ms. Hamel tables the Regulation Concerning Cases of Suspension and Expulsion. She invites representatives to share this document with parents and to contact Educational Services if they have questions or comments. She explains that this document was prepared to ensure that all schools have the same measures in place.

**Representatives** 

Follow-up

### 5.4.4 Summary Report

Ms. Hamel presents a summary, only available in French, of all Educational Services dossiers and priorities for the 2021-2022 school year. Once the English version is ready, Ms. Boucher will send it to representatives.

G. Boucher

### 5.5 Policy on Substance Use and Problematic Internet Use Prevention

Ms. Hamel tables for consultation the *Policy on Substance Use and Problematic Internet Use Prevention*. Mr. Masse explains that parents and unions must be consulted before the CSSL can adopt the policy. Parents have until the beginning of the new school year to send him their comments.

Representatives before September 2022

### 5.6 Financial Aid for Studies Outside of the Community (FASOC)

Ms. Landry talks about the new Financial Aid for Studies Outside of the Community (FASOC) which has been put in place to support students and learners who wish to pursue their training/internship outside their community in order to obtain a first qualification. She invites representatives to take a look at the documentation that has been tabled. Ms. Landry adds that the financial aid will be accessible as of July 1, 2022, at which time, all related documents will be posted on the CSSL website. Representatives are invited to promote the new financial aid in their communities. It is to be noted that there is no limit on the number of students/learners to be selected by the CSSL.

**Representatives** 

Ms. Landry briefly explains the application form and how the funds will be allocated.

### 5.7 Commitment-to-Student-Success Committee/Commitment-to-Success Plan/ Educational Project

Ms. Landry talks about the Commitment-to-Student-Success Committee, which held its first meeting on April 13, 2022. A second meeting is scheduled on June 15, 2022. The mandate of the committee is to update the CSSL Commitment-to-Success-Plan. She explains that the plan must be linked with the MEQ Strategic Plan and CSSL schools' educational projects. The new plan must be submitted to the MEQ by the end of June 2023.

N. Landry

Ms. Landry informs representatives that parents will be consulted in the fall regarding CSSL priorities and orientations for the new *Commitment-to-Success-Plan*. She adds that each governing board will also be involved in updating their school educational project, which is due in December 2023.

N. Landry

#### 5.8 2022-2023 School Measures

Ms. Rioux tables the 2022-2023 school measures. She indicates that the measures remain the same.

### 5.9 Human Resources Service Report

Mr. Masse presents the *Human Resources Service Report*. He explains teacher distribution for 2022-2023 and talks about challenges in recruitment. He mentions that 90 new contracts were allocated this year. He adds that the total of hours for specialized education was increased to more than 600 hours.

#### 5.10 Recruitment for 2022-2023

Mr. Masse tables a status report on recruitment for 2022-2023. He indicates that positions are posted on all major recruitment websites and talks about the challenges of filling all these positions.

### 5.11 Governing Board Emails

Mr. Masse would like to know if representatives are using their governing board email. He explains that the CSSL uses these email addresses to communicate and share information with representatives. Ms. Gallibois explains that, for the most part, parents do not use their governing board email and that their computer was taken back last year. Ms. Masse and Ms. Boucher will look at finding a solution to facilitate communication and documents sharing.

### 5.12 Publications for Governing Boards

Mr. Masse talks about information published by the Ministry of Education for governing board members. He invites parents to visit the MEQ's website. Content in English is still missing, but plenty of information is available in French. The link to the website has been added in the discussion thread of the current meeting.

### 5.13 Material Resources Service Report

Mr. Daoust tables a list of completed, current and upcoming projects.

#### 5.14 Deeds of Establishments for 2022-2023

Mr. Joycey tables the CSSL 2022-2023 Deeds of Establishments.

#### 5.15 Three-Year Plan of Allocation and Destination of Immovables 2022-2025

The CSSL 2022-2025 Three-Year Plan of Allocation and Destination of Immovables is tabled for consultation. Comments are accepted until June 30, 2022.

Follow-up

M-A. Masse/ G. Boucher

Representatives until June 30, 2022

		Ms. Gallibois would like to know if the CSSL plans to close Centre Marie-Sarah. Ms. Landry indicates that options are currently being analyzed, and discussions were held with the municipality and various partners. Ms. Osborne provides further information on the situation. Ms. Boucher will modify the document and replace "closure" by "suspension of classes" in regard to Centre Marie-Sarah.	Follow-up G. Boucher
	5.16	Consultation at École Mgr-Scheffer  Ms. Hamel talks about the consultation held recently at École Mgr-Scheffer regarding its language of instruction. Parents stated that French usage in the school is very important and solutions on how to increase its level were discussed. Ms. Hamel mentions that collaboration with partners is essential. This will be one of her mandates for next year.	M. Hamel
6.	Business Arising  No new points are added.  Mr. Joycey thanks everyone for their time and participation in the Parents' Committee.  A special thank you to Ms. Gallibois who was Chairperson of the committee for the last few years.		
7.	Date and Organization of the Next Meeting  Given that some members might not return, Ms. Boucher will send information regarding the next meeting at the end of September 2022.		G. Boucher
8.	It is p	re of the Meeting roposed by Ms. Gallibois and seconded by Ms. Landry that the meeting be urned at 11:20 a.m.	

Melody Strickland, First Vice-Chair

Geneviève Boucher, Secretary