

**SPECIAL EDUCATION SPECIALIST  
35 HOURS PER WEEK, FULL TIME, REGULAR  
CENTRE STE-THERESA  
BLANC-SABLON, QUÉBEC**

**NATURE OF THE WORK**

More specifically, the job of a Special Education Specialist involves screening, evaluating and supporting students who have or are likely to have learning difficulties, as well as identifying their needs and abilities; designing and implementing remedial programs aimed at correcting learning difficulties in terms of cognitive skills or competencies; and providing advice and support to teachers, other school staff and parents.

**SOME CHARACTERISTIC DUTIES**

The Special Education Specialist participates in the development and implementation of the special education work plan, while respecting the educational and administrative frameworks at both school and school service center levels.

He or she contributes to the detection and recognition of students with learning difficulties, with a view to prevention and intervention; he or she assesses the student's learning difficulties by gathering information from stakeholders and parents, observing the student in various situations and using appropriate tests.

He or she participates with the multidisciplinary team in the development and revision of the student's individualized education plan, including, where applicable, his or her action plan; he or she participates in the choice of objectives and means of intervention; he or she collaborates with other team members in the coordination of interventions, and in the evaluation of the achievement of objectives.

She or he participates with teachers in the development and implementation of strategies and projects designed to help students who present or are likely to present learning difficulties.

He or she accompanies and advises other school staff and parents of students with learning difficulties; suggests strategies for working with these students, guides them in the choice of attitudes and approaches to facilitate the learning process; plans, organizes and leads training activities.

He or she designs, develops and adapts materials according to the student's needs and abilities; he or she may group together students with common difficulties and meet these groups in specific activities; he or she may give priority to individual meetings for certain students; he or she may also choose to intervene with these students within the classroom; he or she analyzes and evaluates the student's progress. He or she advises supervisory staff, prepares expert reports, evaluations, assessments and progress reports, and makes appropriate recommendations to support decision-making.

He or she advises and supports school personnel in the integration of students into regular classes and suggests methods of intervention or activities appropriate to the student's situation.

He or she establishes and maintains collaboration with partner organizations; he or she communicates with other stakeholders to obtain or provide advice and information; he or she may refer the student or his or her parents to resources appropriate to the situation and needs.

He or she prepares and updates files according to the rules defined by the school service center. He or she drafts follow-up progress notes and intervention reports and evaluates them.

## **QUALIFICATIONS REQUIRED**

A bachelor's degree in an appropriate specialty, notably:

- Special education
- School adjustment
  
- Language(s) of work: French and English;
- Able to travel on the Lower-North-Shore territory.

## **SALARY AND WORKING CONDITIONS**

- Salary according to the collective agreement, between \$ 55 282 and \$ 97 963 per year;
- An isolation premium (\$10 066 or \$16 102);
- Low-cost housing (furnished, heated);
- Reimbursement for your moving expenses;
- Reimbursement of professional fees;
- Three annual outings from your point of departure to your place of employment for you and your dependents.

**BEGINNING OF EMPLOYMENT:** August 26, 2025.

**CLOSING DATE:** Until filled.

We invite you to send your application to the Human Resources Service at the following email address:  
[recrutement@cssdulittoral.gouv.qc.ca](mailto:recrutement@cssdulittoral.gouv.qc.ca).

*The centre de services scolaire du Littoral operates an equal employment opportunity program and invites woman, members of visible minorities, members of ethnic minorities, aboriginal people and persons with disabilities to apply.*